

30 Ways to Declutter your Business for 2018

Ready to clear out 2017 clutter from your business, and make some space for new ideas, new clients, new products and more growth?

Go for it! Remember - Prioritise those that will have the most impact first, and focus on one area at a time. Enjoy the space xx

Part 1: Untangling Yourself

- Declutter your brain
- Declutter your calendar
- Declutter your desk
- Declutter your goals
- Declutter your special projects and commitments

Part 2: Reducing Information Overload

- Declutter your to do lists and sticky notes
- Declutter your notebooks
- Declutter your computer desktop

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- Declutter your to do lists and sticky notes
- Declutter your notebooks
- Declutter your computer desktop
- Declutter your newsletter subscriptions
- Declutter your downloads folder
- Declutter your browser tabs
- Declutter your files
- Declutter your social media images

Part 3: Marketing Business Declutter

- Declutter your email lists
- Declutter your opt-ins
- Declutter your funnels
- Declutter your products
- Declutter your marketing collateral
- Declutter your blog posts

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Part 4: Your Systems and Processes

- Declutter your client onboarding process
- Declutter your stats tracking
- Declutter your paid subscriptions

Part 5: Social Media

- Declutter your Facebook groups
- Declutter your LinkedIn groups
- Declutter your MeetUps
- Declutter your Instagram Hashtags
- Declutter your YouTube Channel, and subscriptions
- Declutter your podcast subscriptions

Hi I'm Aerie

I help women in business get organised and set up systems so that you can get your life back!

I specialise in these 5 areas:
Managing yourself and your time
Managing your information
Managing your clients
Managing your systems
Managing others and outsourcing

Book a free discovery call with me to talk about how you can get organised and grow your business with ease.



Book here

<https://www.aerliewildy.com/book-a-discovery-call/>

